

THE GULF COAST CENTER
 Regular Board of Trustees Meeting
 Mainland Community Service Center
 7510 FM1765, Texas City, TX 77591
 Wednesday, February 25, 2026
 6:15 pm



"Better community healthcare promoting healthy living."

Minutes

1. **Call To Order**.....Jamie Travis, Board Chair
The following Board Members were present: Jamie Travis, Chair; Stephen Holmes, Vice-Chair; Caroline Rickaway, Galveston County Sheriff Lt. Jaime Castro, and Chris Barecelo.
The following Board Members were absent: Mary Lou Flynn-DuPart (excused), Sheriff Bo Stallman (excused) and Chris Cahill (excused).
Also present: Devon Stanley, Acting Interim CEO – Gulf Coast Center; Rick Elizondo, CFO; Linda Bell, General Counsel, Britni Mueck, Jerry Freshour, Sandy Patterson, Sarah Holt, Deanna David, Brooke Camarata, LaShonda Petteway, Yesenia Villareal, Irene Marines, and Kristen Beamer.
2. **Citizens' Comments**
3. **Program Report:**
 - a. **IDD Services**IDD Service Team
 Brooke Camarata, Supervisor of IDD Authority Services; LaShonda Petteway, Supervisor of IDD Authority Service Coordination; Yesenia Villareal, Quality Assurance, ID Authority Services; Irene Marines, Team Lead II, Diversion Coordinator; Kristen Beamer, IDD Service Coordinator.
 GCC's IDD programs continue to advance Clinical Excellence through early identification of needs, strong person-centered planning, structured high-risk monitoring, and coordinated interdisciplinary support that keeps individuals stable, safe, and connected in their communities. Our teams are strengthening quality and accountability through NCQA-aligned process formalization, enhanced documentation standards, and innovative tools such as our AI-supported collaborative documentation system, which reduces administrative burden and increases time spent with individuals. Across all IDD services, the focus remains on delivering the right supports at the right time in the right setting, ensuring no individual falls through the cracks and positioning GCC as a leader in high-quality, person-centered care.
4. **Board Member Reports**
 - a. **Texas Council of Community Centers** Jamie Travis, Board Chair
 Next quarterly meeting is in April 2026
 - b. **Texas Council Risk Management Fund**Mary Lou Flynn-Dupart, TCRMF Board Chair
 Texas Council's Risk Management program completed its annual insurance renewal with no major changes to coverage. COVID-era provisions were removed, and a new cybersecurity option was added; however, GCC will continue using IT1 for cybersecurity services after securing more cost-effective coverage that saves the organization over \$10,000 annually.
5. **Operations Report:** Felicia Jeffery, CEO
 - a. **Operational, Clinical, & Financial Excellence** – presented by Devon Stanley, Acting Interim CEO
 - GCC Investments - ISC Group presented on the cash reserve account (see agenda item b).

- GCC Vehicle Fleet – Enterprise Fleet Management presented a strategy to modernize and reduce long-term operating costs (see agenda item c).
- Galveston County Mental Health Wellness Center (EOU) Update
Construction is essentially complete with final HHSC-required corrections underway.

6. **Budget, Finance and Admin Reports**.....Rick Elizondo, CFO
- a. Financial & Operational Monthly Report & YTD Summary **(Pg.3)**
 - b. FY25 Corporate Compliance Annual Training and Report **(Pg. 6)** – presented by Linda Bell

7. **Consent Agenda**..... Linda Bell, JD, BSN, RN
Consideration and Approval of Recommendations and Acceptance of Consent Agenda Items.
(Consent agenda items may be pulled from this consideration for individual action or presentation.)

- a. Review and approval of January 28, 2026 Board Minutes. **(Pg. 11)**
On motion by Stephen Holmes, and a second by Jaime Castro, the board approved the January 28, 2026, Board Minutes. The motion carried with all members voting in favor. There was no public comment.
- b. Review and approval of the January 2026 Check Register.
On motion by Stephen Holmes, and a second by Jaime Castro, the board approved the January 2026, Check Register. The motion carried with all members voting in favor. There was no public comment.

8. **Action Items**..... Linda Bell, JD, BSN, RN

GCC Administration Agreements

- a. **Consider approval of the FY2025 Annual Corporate Compliance Report.**
On motion by Stephen Holmes, and a second by Jaime Castro, the board approved the FY2025 Annual Corporate Compliance Report as presented by Linda Bell. The motion carried with all members voting in favor. There was no public comment.
- b. **Consider approval of the opening of a new cash reserve account with RBC Capital Markets, LLC for the investment of excess funds to maximize earning potential with authorized signatures being Rick Elizondo, CFO and Felicia Jeffery, CEO.**
On motion by Stephen Holmes, and a second by Caroline Rickaway, the board approved the opening of a new cash reserve account with **RBC Capital Markets, LLC**. The motion carried with all members voting in favor. There was no public comment.
- c. **Consider approval of the lease agreement with Enterprise Fleet Management to lease 25 vehicles on a 4 – year lease term to include fixed maintenance fee per vehicle and agreement to dispose of (auction) existing GCC Fleet vehicles which are no longer useful. Current annual cost projection is \$180,000. Funding: Lease costs will be funded by specific grants as well as various State funds.**
On motion by Stephen Holmes, and a second by Caroline Rickaway, the board approved the lease agreement with **Enterprise Fleet Management**. The motion carried with all members voting in favor. There was no public comment.
- d. **Consider approval of the lease with Housing Authority of the City of Galveston, Texas for additional space 288sq.ft. for the Center’s new GCC Galveston County Jail Reentry Team (BJA Grant funded). Term: March 1, 2026 – February 28, 2027 Rent: \$432/month**
On motion by Stephen Holmes, and a second by Caroline Rickaway, the board approved the lease with **Housing Authority of the City of Galveston, Texas**. The rent is paid out of grant funds. The motion carried with all members voting in favor. There was no public comment.

Adult Behavioral Health Services

- e. **Consider ratification of Amendment #1 to the Interlocal Agreement with the City of Galveston for services pertaining to the Compassionate Open Access to Services and Treatment (COAST) Team program. The parties wish to amend the Interlocal Agreement to include a provision of a 50 percent In-kind match by police and fire. The remaining terms of the Interlocal Agreement remain unchanged. Term: September 1, 2024 - August 31, 2026.**

On motion by Stephen Holmes, and a second by Jaime Castro, the board approved ratification of Amendment #1 to the Interlocal Agreement with the **City of Galveston** for services pertaining to the Compassionate Open Access to Services and Treatment (COAST) Team program. The motion carried with all members voting in favor. There was no public comment.

Youth Behavioral Health Services

- f. **Consider approval of the new FY26 YES Waiver Provider Services Network Agreements with I C.A.R.E Services for Community Living Support services. Reimbursement Rate: \$70/hour or \$17.50 per 15min**

On motion by Stephen Holmes, and a second by Caroline Rickaway, the board approved the new FY26 YES Waiver Provider Services Network Agreements with **I C.A.R.E Services**. The motion carried with all members voting in favor. There was no public comment.

- 9. **Pending or Revised Action Items** Linda Bell, JD, BSN, RN
Pending or revised items are those items that were on a prior board agenda but not completely resolved or there has been a revision since approval. The items may be listed for update purposes or final action by the Board.

- 10. **Calendar** Jamie Travis, Board Chair

February 25, 2026	Board Meeting	MCSC	6:15pm
March 25, 2026	Board Meeting	NBCSC	6:15pm
May 6, 2026	Board Meeting & Tour of GCMHWC	MCSC/GCMHWC	6:15pm
May 27, 2026	Board Meeting	SBCSC	6:15pm
June 10-12, 2026	Annual Texas Council Conference	San Antonio, TX	
July 22, 2026	Board Meeting	MCSC	6:15pm
August 19, 2026	Board Meeting	SBCSC	6:15pm

SBCSC location: 101 Tigner, Angleton, TX | **NBCSC location:** 101 Brennan, Alvin, TX
MCSC location: 7510 FM 1765, Texas City, TX

11. Executive Session

- *As authorized by Chapter §551.071 of the Texas Government Code, the Board of Trustees reserves the right to adjourn into Executive Session at any time during this meeting to seek legal advice from its Attorney about any matters listed on the agenda.*

12. Adjourn

There being no further business the meeting adjourned at 7:21pm

Respectfully,

Cathy D. Rice

Cathy Rice
Secretary to the Board of Trustees

Approved as to Content and Form,

Jamie Travis

Jamie Travis
Chair of the Board of Trustees